



## BA- PHALABORWA MUNICIPALITY

Ba-Phalaborwa Municipality hereby invites suitable professional services providers to render service), for the below listed project in the Ba-Phalaborwa Municipality of the Mopani District in Limpopo Province.

Tender documents are obtainable from the municipal website and E-tender portal

Below are the significant details per project:-

TENDER NUMBER	CIDB GRADING	DESCRIPTION	COMPULSORY BRIEFING SESSION			FUNCTIONALITY	EVALUATION CRITERIA	CLOSING DATE AND TIME	Minimum Score for functionality	CONTACT PERSON
			DATE	VENUE	COST					
28/23/24	N/A	Provision for preparation of annual financial statements and conduct asset maintenance and verification for a period of 36 months ( Three years)	28/06/2024 @10H00	Municipal Activity Hall	Free at municipal website and E-tender portal	Organizational Experience in similar projects (appointment letters) (35) Reference letters indicating unqualified audit outcomes on similar work (15) Experience of key personnel (20) Ability to manage/handle complex data on asset projects (15) Motor Vehicles in the form of single caps to Assist with Asset Verification (5) Methodology (10)	80/20	08/07/2024 @10H00	70%	Mr. Tshitshonga N (015) 780 6300

A compulsory briefing session will be held on the dates and times specified above at Activity Hall, Ba-Phalaborwa Municipality Main Office, Cnr Nelson Mandela and Sealene Street

The bids are to be deposited in the tender box of Ba-Phalaborwa Municipality Offices situated at CNR Mandela Drive & Sealene Street in Phalaborwa, by the closing date and time as above mentioned, where after they be opened in public. No late, telefaxed or Document found in any other place or proposal from service providers who have not attended the compulsory briefing session will not be considered

Bidders should take note of the following bidding conditions:

1. Ba-Phalaborwa Municipality Supply Chain Management Policy shall apply in the evaluation and awarding of the Tender.
2. Ba-Phalaborwa Municipality does not bind itself to accept the lowest tender, reserves the right to accept the whole or part of the Tender and reserves the right not to appoint.
3. The Bid validity shall be 90 (Ninety) days from the date of closure.
4. Bidders must provide proof of the following to avoid disqualification: CSD report ( certified ID Copies of all directors, statement of municipal rates and taxes for both company and director (s) (not older than 6 months)/letter from traditional authority not older than 3 months/ lease agreement, key personnel/service team's experience (attach certified copies of qualifications and CV; CK/Company registration, Valid

tax clearance or tax pin; proof of work experience (attach relevant appointment letter).**All the relevant returnable documents are attached to the tender document,**

5. The minimum score for functionality will be as stated above and bidders who score below will not be evaluated further on price and specific goals specified for the tender

DR. PILUSA KKL  
MUNICIPAL MANAGER  
Notice No. 18 /24